

South River UMC Picnic Shelter Regulations

THE SOUTH RIVER PICNIC SHELTER is available for use by the South River UMC Congregation and the community. The shelter is dedicated to the high purpose of providing a place for the congregation to meet for Christian fun, fellowship, family gatherings, and education. All uses must meet the standards as set by the Book of Discipline of the United Methodist Church. The shelter is available for showers, receptions, anniversary or birthday celebrations, reunions and gatherings. All other events must be approved by the Pastor and Administrative Council.

You may view the reservations calendar on the church website at www.southriverumc.org under "Reservations Calendar". To reserve the shelter, contact Amber White, Church Secretary at 704-881-4760 or email amber@southriverumc.org. If approved, your reservation is scheduled on the calendar at that time. Arrangements for the bathroom key will be made the week prior of your reservation.

SOUTH RIVER PICNIC SHELTER REGULATIONS

- The Picnic Shelter shall be available without charge to any member or regular attendee of South River UMC. Although the "without charge" clause does apply, sometimes members often make contributions to South River Church when they use the facility for reunions, etc. Such gifts are welcomed. Donations should be made to the Treasurer and designated as "Picnic Shelter Use".
- Non-members or persons not attending South River UMC regularly will be charged a \$50 rental fee. This includes a \$25 deposit that will be returned if there are no damages and all cleaning is complete. The rental fee is due when the keys are picked up. All rentals to non-members or persons not attending South River UMC must be approved by the Pastor Administrative Council.
- Any person/organization/committee using the Shelter is responsible for following the checklist to make sure all clean up is completed and the Shelter is ready for the next event.
- Any person/organization/committee is responsible for arranging the shelter to suit their needs. The Shelter diagram is posted on the back wall at the bathroom that illustrates picnic table arrangements for the Shelter to be returned to after their event.
- All renters are responsible for their guests/participants and all damages, trash and/or disarray that may occur in ANY area of the church property.
- No alcoholic beverages on church grounds.
- Church is not responsible for accidents.
- No church property will be removed from premises.

Guidelines for Picnic Shelter Use:

- Empty all trashcans into the Morrison's Garbage containers located outside the kitchen door. New bags are located in the kitchen closet.
- Check bathroom to make sure toilet is flushed and all water is shut off. Trash in the bathrooms should be picked up and placed with other trash in the outside containers. Make sure door is locked and light is turned off.
- Sweep all visible food and dirt off the floor, wipe off all tables and check entire area and ground for any trash that may be left by a guest.
- Arrange tables to posted diagram.
- Reporting Church Secretary of any breakage or damage; and replacing any excessive damage.

Revised July, 2015